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Broughton High School

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Date: 13th May 2020

Dear Parent/Carer,

I hope that your families are safe and well,

Welcome to Broughton High School, I would like to provide some updated information about our Primary Transition process for August 2020.

This is a confusing time for everyone with the current school closures and even more so for those young people moving from Primary to Secondary School.

Let me reassure everyone that as a school we are continuing to plan for a smooth transition and remain in regular contact with our primary school colleagues.

Information gathering/sharing

We have attended cluster/non-cluster child planning meetings throughout the session and will continue to do so albeit now online.

Throughout the school closures, all our primary schools involved in the transition process have been sending us completed transition forms and this information is collated and then shared with key staff.

Our Pupil Support Leaders (PSLs) and/or Support for Learning teachers will meet online with each of the affiliated primary schools to gather additional information to support the transition process.

Our Pupil Support team also intend to meet online with our cluster primary schools to facilitate a Q/A session with P7 students to help alleviate some concerns and minimise others and begin the process of getting to know some of our new students.

We are providing other online transition activities to ensure that all students irrespective of the primary cluster have a chance to engage with the process.

Enhanced transition programme

We offer an Enhanced transition programme for vulnerable pupils with additional support needs whose needs are being met through the child planning process.

The programme usually provides additional opportunities to visit Broughton to get a sense of the building and meet key support staff.

Due to the school closures we are unable currently to offer these additional visits but my colleagues in Support for Learning are planning an alternative virtual enhanced transition programme.

School Ties

As in previous years, thanks to funding from the Broughton High School Association, we will provide a new school tie for each of our new S1 students.

School closures

We are awaiting further National guidance regarding the school closures and at the time of writing this letter the school will remain closed until August.

We will build in opportunities when schools re-open for our new S1 students to familiarise themselves with their new timetable and the school building in a sensitive and supportive way.

Additional information

If you live within the Broughton catchment but are more than three miles away from the school, you may be eligible to apply for free school transport.

<https://www.edinburgh.gov.uk/support-pupils/school-transport/1>

If you think you might be eligible for Free School Meals, please check the City of Edinburgh Council website on how to apply.

<https://www.edinburgh.gov.uk/food-clothing/free-school-meals-school-clothing-grants/1>

I am looking forward to working with you all during this online transition process, I will continue to use our school website (link below) to share information including the latest S1 Handbook and the PowerPoint presentation usually shared at the information evening in June.

<https://www.broughton.edin.sch.uk/about/primary-7-transition.html>

If you have any questions, please do not hesitate to get in touch admin@broughton.edin.sch.uk

Kind regards

Shona Wallace

Depute Head (Pupil Support)